

Polycom Group 500 Series Installation Tips & Readiness Checklist

- The unit is much easier to use if you add on the Touch Panel
- TV or Display
 - If you purchase a TV or display without a camera shelf for the top, you may want to add the follow set top shelf from Home Depot that is less than \$35:
http://www.homedepot.com/p/Stanley-10-lb-Universal-TV-Top-Shelf-Medium-ATS-112/206043485?cm_mmc=shopping-_-bingpa-_-27-_-206043485&ci_src=328768002&ci_sku=206043485
- Wall mount bracket for TV or Display, or table top stand for TV to sit on
- Network jacks (2) (unit and touch panel will require them)
 - A third network jack may be needed if using a SmartTV if you intent to use apps or browse the web using the SmartTV functionality
 - Network jacks must have connectivity to the voice VLAN and data VLAN
 - TCP/IP Ports Needed:
 - Vide/Audio -3230-3253 TCP/UDP
 - Q.931 Call Setup - 1720 TCP
- For content sharing, you can download the PPCIP application from the NGTS Sharepoint site, in the Video Conferencing section.
<https://soh.sp.ohio.gov/sites/ngts/SitePages/Video%20Conferencing.aspx>
 - Requires being authenticated in the state's network
 - For use by others, you can add a long HDMI or VGA cable, or also pair it with a wireless HDMI setup. This one has been tested and is in use on Group Series endpoints in the state and typically costs less than \$100:
http://www.amazon.com/IOGEAR-Wireless-Computer-Display-GUWAVKIT4B/dp/B00IR4OODA/ref=pd_bxgy_147_text_y
- Ensure that you have created a request in ServiceNow or other ordering tool to make the number associated with the device a Video Room Profile
- Consider adding the B2B Service from CBTS if you want to connect to parties outside of the state of Ohio government