

OFFICE 365
LICENSING SUBSCRIPTIONS AND USER
EXPERIENCE



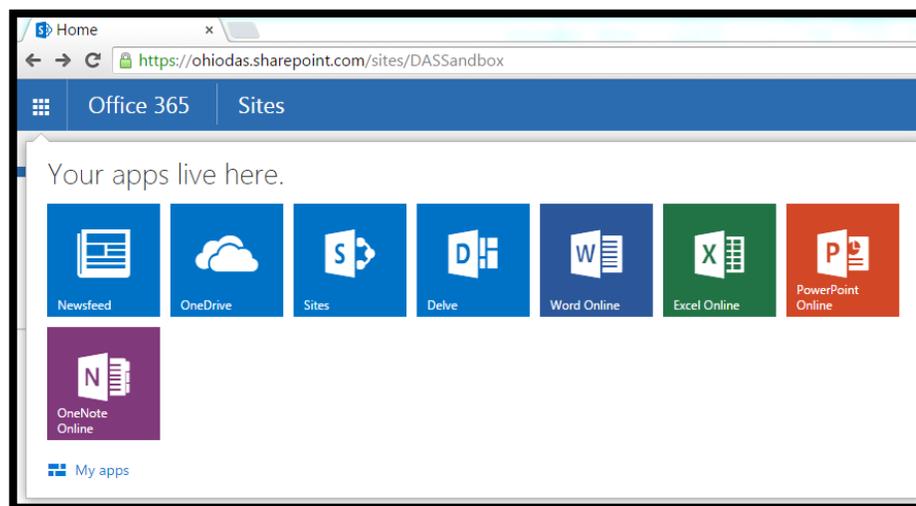
Below are several examples of what the user will see when different License subscriptions have been activated in the cloud.

License Activated:

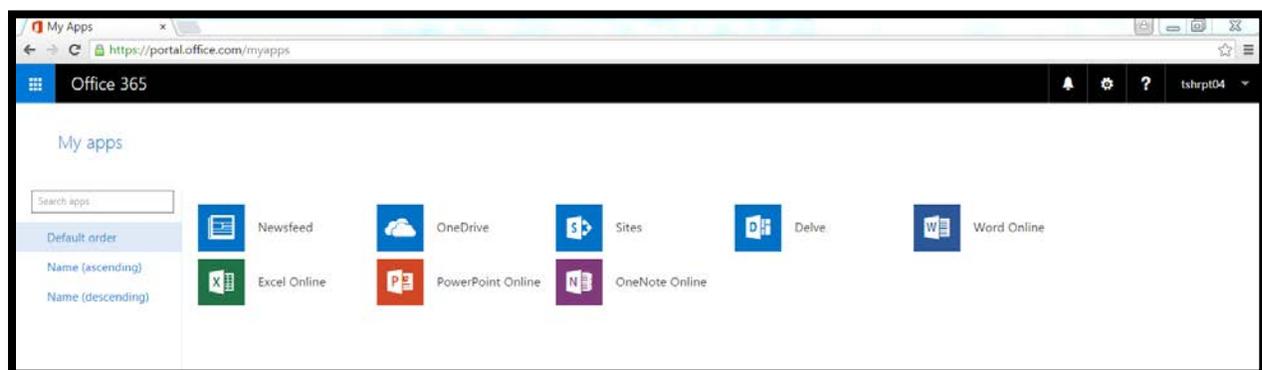
- SharePoint Plan2G
- Office Online for Government

Same options as the user who has only SharePoint Plan 2G licenses. The User would need to have access to a SharePoint site in the Cloud.

After logging into the SharePoint site with their ID credentials and clicks on the window icon in the top left of the browser, they would see:

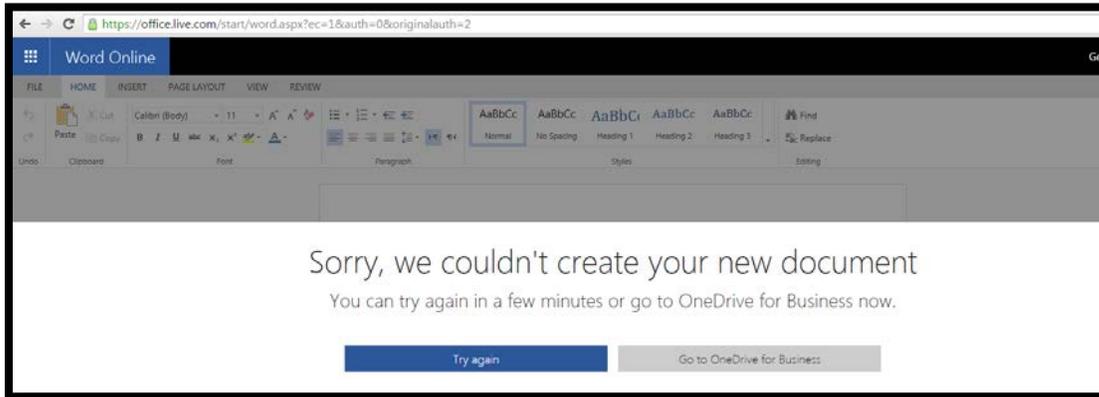


Once the user clicks on **My Apps** at the bottom they will be taken to:

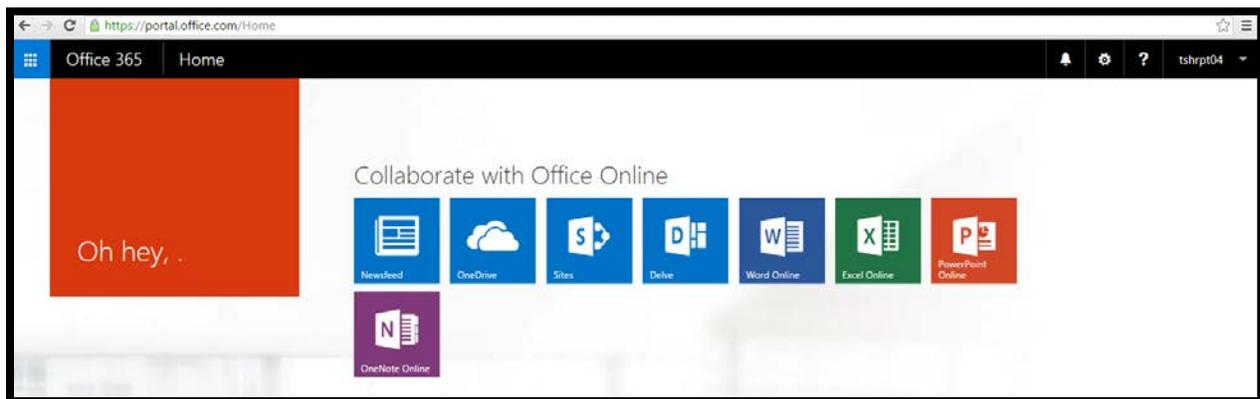


When the user clicks on any one of the apps it would take them to select a template and after that they will be blocked from using the Apps online because they have not been subscribed to use Office Online but can only use SharePoint as shown below.

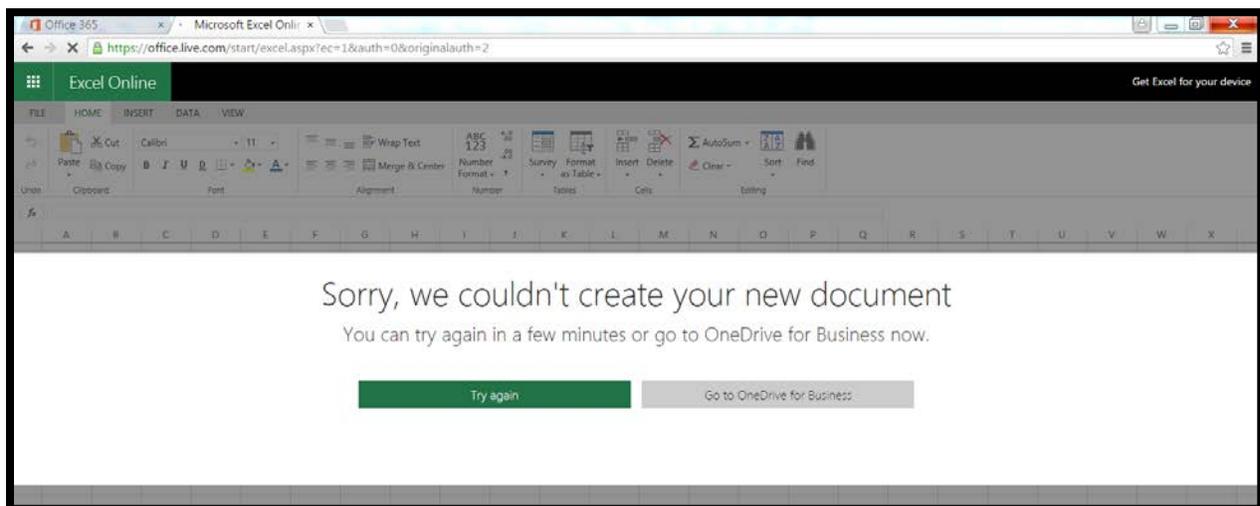
OFFICE 365 ONEDRIVE FOR BUSINESS IMPLEMENTATION GUIDE



If the user clicks on the Office 365 link in the top black navigation it takes them to the page where they get the same options.



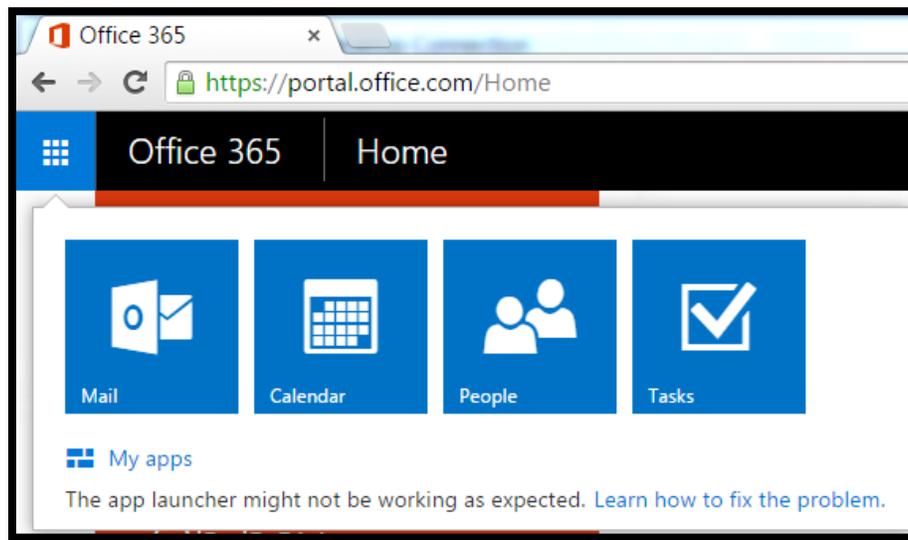
Users are able to see the office Apps, but are not able to use the apps because the user must download them or activate OneDrive.



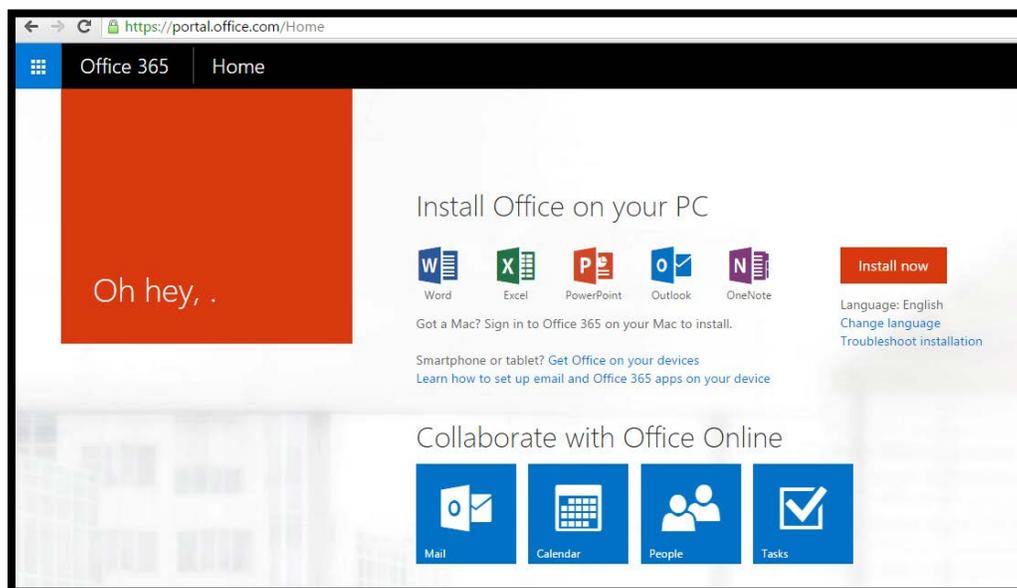
License Activated:

- Exchange
- Office 365 ProPlus G

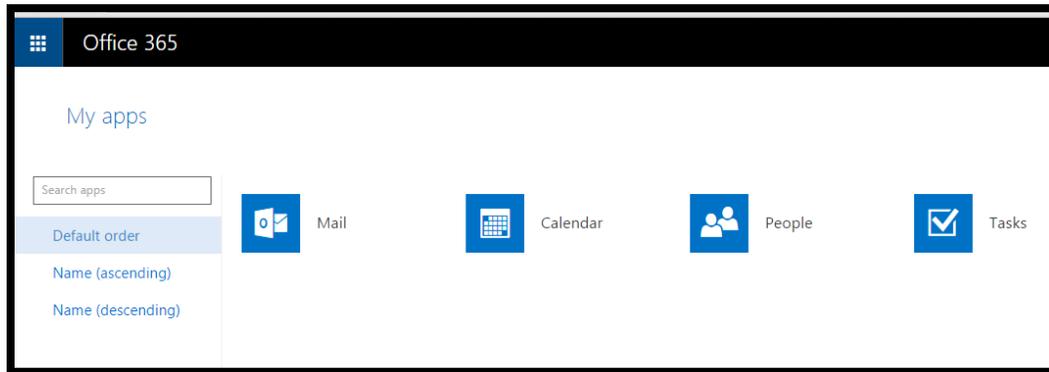
When a user clicks on the Window icon at the top left of the browser the following options appear.



Is selecting Office 365, the user has the ability to download the apps to their PC and then use them on their Client only.



My Apps:

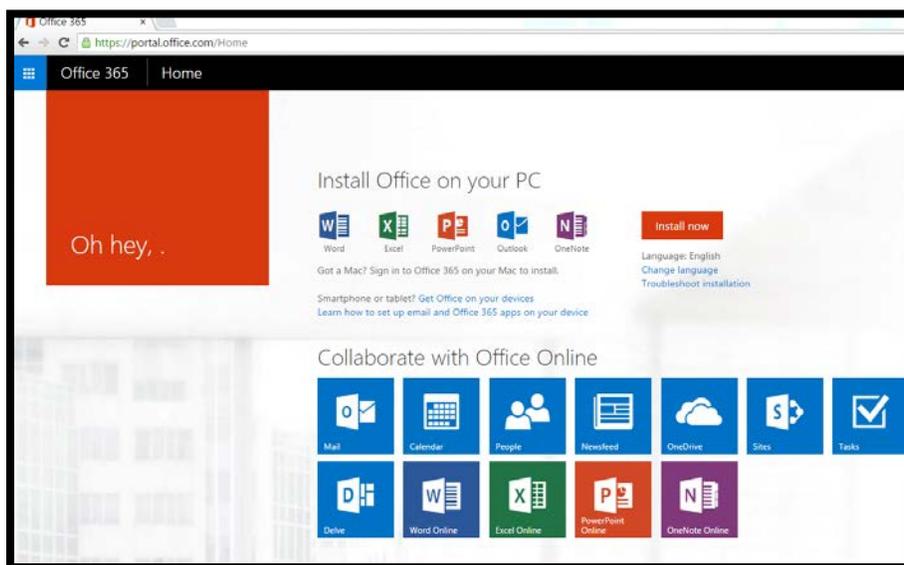


License Activation for All:

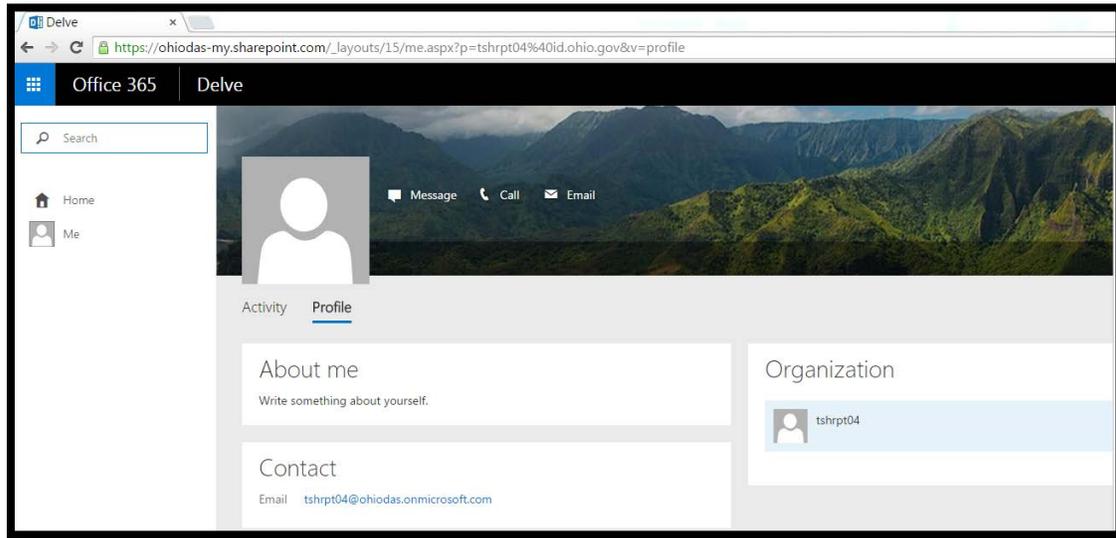
In order for the User to be able to take advantage of all the services provided in the Cloud subscription they would have to have the following:

1. Exchange License - receives Outlook Web Access (OWA)
2. Office 365 Pro Plus - they would log into <https://portal.office.com> with their ID account to get the option to download the apps onto their Client PC.
3. Office Online for Government and SharePoint Plan 2G - they would still need access to a SharePoint site to be able to get to the Office apps online and SharePoint online. However, Office Apps would not work until they activate OneDrive for Business.

Note: With activation to 1, 2 and 3 they would see:



When selecting OneDrive, it redirects to Delve:



In order for users to get to OneDrive for Business, they would have had to activate it through the Office Online Apps.