

# PY 2016 Community Development Program

Eligible Activities/National Objective



Development  
Services Agency

# CDBG Eligible Activities

- Public Facilities
- Public Services
- Housing
- Planning, Administration, and Fair Housing

# NATIONAL OBJECTIVES

## LMI

Area Benefit

Limited Clientele

Housing

Jobs

## SLUM/BLIGHT

Area Basis

Spot Basis

## URGENT NEED



# Low- and Moderate-Income (LMI)

## 3 Ways to Satisfy the LMI National Objective:

- Area Benefit
- Limited Clientele
- Direct Benefit - Housing
  - Home Repair
  - Water/Sanitary Sewer Connections

# American Community Survey

## 2006-2010 American Community Survey (ACS) Low/Moderate Income Summary Data (LMISD)

- released June 10, 2014
- replaces 2000 Census (2007 update)
- only available for Places (counties, cities, villages, and townships) and Census Tracts/Block Groups

# ACS Place Data

Community Development Blo... development.ohio.gov

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Tools Sign Comment

Bookmarks

- Pike County
- Portage County
- Preble County
- Putnam County
- Richland County
- Ross County
- Sandusky County
- Scioto County
- Seneca County
- Shelby County
- Stark County
- Summit County
- Trumbull County
- Tuscarawas County
- Union County
- Van Wert County
- Vinton County
- Warren County
- Washington County
- Wayne County
- Williams County
- Wood County
- Wyandot County

2014 Low-Moderate-Income Summary Data for Ohio Counties and Places

Area	Low Pop	Low-Mod Pop	LMI Universe	LMI Percent
<b>Vinton County</b>	<b>3,650</b>	<b>6,560</b>	<b>13,355</b>	<b>49.12%</b>
<b>Brown township</b>	30	55	205	26.83%
<b>Clinton township</b>	595	1,045	2,185	47.83%
<b>Eagle township</b>	245	345	745	46.31%
<b>Elk township</b>	1,030	1,605	3,230	49.69%
<b>Hamden village</b>	345	600	990	60.61%
<b>Harrison township</b>	410	775	1,670	46.41%
<b>Jackson township</b>	15	130	650	20.00%
<b>Knox township</b>	45	205	335	61.19%
<b>Madison township</b>	45	230	470	48.94%
<b>McArthur village</b>	745	1,110	1,480	75.00%
<b>Richland township</b>	565	1,045	1,515	68.98%
<b>Swan township</b>	305	435	995	43.72%
<b>Vinton township</b>	200	310	650	47.69%
<b>Wilkesville township</b>	160	370	700	52.86%
<b>Wilkesville village</b>	35	55	100	55.00%
<b>Zaleski village</b>	30	100	235	42.55%

# ACS Census Tract/Block Group Data

http://development.ohio.gov/files/cs/PY%202014%20LMI%20Data%20for%20Ohio%20Census%20Tracts%20and%20Block%20Groups.pdf

Community Development Blo... development.ohio.gov

File Edit Go to Favorites Help

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Tools Sign Comment

**Bookmarks**

- Pike County
- Portage County
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- Stark County
- Summit County
- Trumbull County
- Tuscarawas County
- Union County
- Van Wert County
- Vinton County**
- Warren County
- Washington County
- Wayne County
- Williams County
- Wood County
- Wyandot County

**2014 Low-Moderate-Income Summary Data for Ohio Census Tracts and Block Groups**

Area	Low Pop	Low-Mod Pop	LMI Universe	LMI Percent
<b>Vinton County</b>				
<b>Census Tract 9530</b>	<b>1,445</b>	<b>2,770</b>	<b>5,905</b>	<b>46.91%</b>
Block Group 1	65	150	835	17.96%
Block Group 2	395	830	1,830	45.36%
Block Group 3	540	975	2,215	44.02%
Block Group 4	445	815	1,025	79.51%
<b>Census Tract 9531</b>	<b>1,635</b>	<b>2,570</b>	<b>4,880</b>	<b>52.66%</b>
Block Group 1	250	410	725	56.55%
Block Group 2	450	535	1,205	44.40%
Block Group 3	390	675	1,105	61.09%
Block Group 4	300	545	1,070	50.93%
Block Group 5	245	405	775	52.26%
<b>Census Tract 9532</b>	<b>570</b>	<b>1,225</b>	<b>2,570</b>	<b>47.67%</b>
Block Group 1	140	470	915	51.37%
Block Group 2	205	325	790	41.14%
Block Group 3	225	430	865	49.71%

# Census Data

ALLLM12 Query - Microsoft Access

File Print Preview

Print Size Margins Show Margins Print Data Only Portrait Landscape Columns Page Setup Zoom One Page Two Pages More Pages Refresh All Excel Text File PDF of XPS E-mail More Close Print Preview Close Preview

Page Size Page Layout Zoom Data Close Preview

Navigation Pane

**2007 Low- and Moderate-Income Populations in Vinton County**

Community*	Total Pop.	No. LMI Persons			LMI Total	LMI Universe	LMI Pct.	
		0-30%	30-50%	50-80%				
<b>Vinton County</b>	12,806	2,276	1,660	2,775	6,711	12,666	53.0%	
<b>Brown township</b>	Community Total s = 281	65	27	72	164	279	58.8%	
	<b>Tract** Block Group**</b>							
	953000 1	261	65	27	65	157	266	59.0%
	<b>Tract Totals =</b>	<b>261</b>	<b>65</b>	<b>27</b>	<b>65</b>	<b>157</b>	<b>266</b>	<b>59.0%</b>
	953200 1	20	0	0	7	7	13	53.8%
	<b>Tract Totals =</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>13</b>	<b>53.8%</b>
<b>Clinton township</b>	Community Total s = 1,174	152	77	321	550	1,085	50.7%	
	<b>Tract** Block Group**</b>							
	953100 2	4	0	0	0	0	0	0.0%
	953100 4	658	93	39	197	329	606	54.3%
	953100 5	145	6	5	42	53	144	36.8%
	<b>Tract Totals =</b>	<b>807</b>	<b>99</b>	<b>44</b>	<b>239</b>	<b>382</b>	<b>750</b>	<b>50.9%</b>
	953200 2	367	53	33	82	168	335	50.1%
	<b>Tract Totals =</b>	<b>367</b>	<b>53</b>	<b>33</b>	<b>82</b>	<b>168</b>	<b>335</b>	<b>50.1%</b>
<b>Eagle township</b>	Community Total s = 412	164	50	53	267	446	59.9%	
	<b>Tract** Block Group**</b>							
	953000 2	103	115	0	0	115	116	99.1%
	953000 3	309	49	50	53	152	330	46.1%
	<b>Tract Totals =</b>	<b>412</b>	<b>164</b>	<b>50</b>	<b>53</b>	<b>267</b>	<b>446</b>	<b>59.9%</b>

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# Qualifying Area Benefit Projects

## Determining the service area

- 1) How are project's service area boundaries determined?
- 2) Why are individuals inside the boundaries considered primary beneficiaries?
- 3) Why are individuals outside the boundaries not considered primary beneficiaries?
- 4) Can the proposed project be qualified by using ACS data?

# Qualifying Area Benefit Projects

Determine whether service area matches a Place, jurisdiction or multiple Place jurisdictions in entirety

- Cities, villages, Census Designated Places and multiple townships can be combined to form a service area
  - Cities, villages, and Census Designated Places cannot be combined with townships
- If 51 percent LMI by ACS, number of beneficiaries and LMI percent will be calculated in OCEAN from the identified Place or Places

# Qualifying Area Benefit Projects

If service area does not match a Place or multiple Place jurisdictions in entirety, then Census Tract/Block Groups will be used to income qualify project

- 1) Identify Census Tracts/Block Groups benefitting all or in part from project
- 2) OCEAN will populate total population for each Block Group identified
- 3) OCEAN will calculate LMI percent (as a combined total) for all identified Block Groups

# Qualifying Area Benefit Projects

- If combined total of benefitting Block Groups is at least 51 percent LMI, applicant will enter estimated number benefitting from each Block Group
- If the service area is not at least 51% LMI by ACS, an income survey is needed to qualify the project
- Income survey should include only actual service area (not all of the Block Groups identified)
- Applicant will enter number of beneficiaries and LMI percent based on the income survey in OCEAN

# Qualifying Area Benefit Projects

- A Net Effect Certification to document that the actual service area is homogeneous to the entirety of the Block Group is no longer required
- OCD reserves the right to require an income survey for the actual service area if concerns about eligibility are raised during application review
- Applicants are advised to seek technical assistance from their program representative prior to application deadline to verify projects qualify, especially for Competitive Set-Asides

# Income Survey Requirements

Updated Income Survey Policy Notice (15-05):

- Conducted after June 17, 2011
- Census survey or randomization of households
- Comply with minimum sample size
- Certified by applicant CEO or benefitting jurisdiction
- Conducted over period less than 3 months
- Use Section 8 Income Limits in effect at time survey starts
- Be submitted on Income Survey Summary Form
- Valid for 5 years

# Income Survey Requirements

Activity may be deemed ineligible if income survey was not done in accordance with OCD's policy and cannot be corrected in a timely fashion

# Income Survey Requirements

For small service areas OCD recommends census surveys:

- 1) Create spreadsheet of all residential addresses in service area
- 2) Survey all households in service area
- 3) Tabulate number of LMI and non-LMI households in service area
- 4) Count any non-responsive household as non-LMI
- 5) Non-responsive household size = average household size of non-LMI households
- 6) Total number of LMI persons/total number of persons = LMI percent of service area

# Income Survey Requirements

For larger areas, randomized survey of minimum sample size is acceptable:

- 1) Create spreadsheet of all residential addresses in service area
- 2) Sort list with randomization function
- 3) Start at top of list and survey number of households required for minimum sample size
- 4) After 3 unsuccessful attempts, replace non-responsive household with next highest number household on list outside of the original sample

# Income Survey Requirements

When minimum sample size is attained:

- 1) Tabulate number of LMI and non-LMI households
- 2) Tabulate number of LMI and non-LMI persons
- 3) Total number of persons interviewed/total number of households interviewed x number of households in service area estimates total population of service area
- 4) Total number of LMI persons/total number of persons = LMI percent of service area

# Qualifying Area Benefit Projects

Income Surveys and American Community Survey data may not be combined to income qualify an area

# OCEAN

National Objective and Beneficiary Data will be entered on Project Details and Service Area pages

Fields will be specific to each National Objective

# OCEAN: Area Benefit

Project Details: Income Survey: **Yes** or No?

If yes, date survey conducted

County-wide: Yes or No?

Service Area:

- Enter number of beneficiaries
- Enter percent LMI
- Enter Place Jurisdiction or Census Tracts/Block Groups benefitting (OCEAN will populate if county-wide)
- OCEAN will populate total population of each Place or Block Group selected from ACS
- OK if ACS population does not match Survey population

# OCEAN: Area Benefit

Project Details: Income Survey: Yes or **No**?  
County-wide: **Yes** or No?

Service Area:

- Beneficiaries/LMI percent are calculated
- Census Tract/Block Groups are provided

# OCEAN: Area Benefit

Project Details: Income Survey: Yes or **No**?  
County-wide: Yes or **No**?

Service Area:

- Does service area match Place jurisdiction in entirety? **Yes**
  - Select applicable benefitting jurisdictions
  - Beneficiaries/LMI percent are calculated

# OCEAN: Area Benefit

Project Details: Income Survey: Yes or **No**?  
County-wide: Yes or **No**?

Service Area:

- Does service area match Place jurisdiction in entirety? **No**
  - Select Census Tracts/Block Groups benefitting
  - OCEAN will populate total population of each Block Group
  - LMI percent will be calculated from selected Block Groups in combination
  - Applicant will enter number benefitting in each Block Group

# OCEAN

Census Tracts will be included for entirety of the county for both county and city grantees

Census Tracts including cities and villages with population in more than one county will be included in the county with the majority of the population; those Census Tracts will not be included in the county with the minority of the population

# Limited Clientele

LMI Limited Clientele activities benefit special populations (senior citizens, homeless shelters, disabled adults) rather than everyone in a service area

# Limited Clientele

Activities must meet one of 5 requirements

- Benefit to clientele who are presumed to be principally LMI
- Removes mobility or accessibility barriers to elderly persons or severely disabled adults
- Can be reasonably assumed clientele is primarily LMI due to activity nature & location
- Program guidelines restrict participation to LMI only
- Requires documentation to demonstrate 51 percent of participants are LMI

# Limited Clientele

Benefit to clientele who are presumed principally LMI

- Abused children
- Battered spouses
- Severely disabled adults
- Homeless persons
- Illiterate adults
- Migrant farm workers
- Elderly persons
- Persons living with AIDS

# Limited Clientele

Removes mobility or accessibility barriers to elderly persons or severely disabled adults

- Curbcuts
- Restroom Modification
- Entry/Exit Access

Can be reasonably assumed clientele is primarily LMI due to activity nature & location

- Food Bank
- Free Health Clinic

# Limited Clientele

Program guidelines restrict LMI-only participation

- Income restriction to qualify for assistance
- Serves only Medicare recipients

Requires documentation to demonstrate 51 percent of participants are LMI

- Community Work Program
- YMCA Programs

# OCEAN: Limited Clientele

Project Details: Select LMC National Objective  
County-wide Yes or No?

Service Area:

- Identification of Place most closely associated with service area if not County-wide
- Enter number of beneficiaries
- Defaults to 100 percent LMI

Activity Details:

- Presumed Class
  - One of 8 Identified Classes
  - Based on Nature/Location
  - Required to Income Qualify

# Public Services

## Public Services Restrictions

- Activity is capped at 15% (no waivers to exceed)
- Service must be:
  - A new service; or
  - A quantifiable increase in level of an existing service that has been provided by grantee or another entity on its behalf with local government funding for 12 months prior to request for funds

# Public Services

Eligible costs include:

- Labor
- Supplies
- Materials
- Furnishings
- Equipment
- Other Personal Property

CDBG funds must be used to carry out eligible public service activities

Examples:

- Child care
- Health care
- Senior services
- Homeless services
- Educational/job training programs

# OCEAN: Public Services

Ohio qualifies all Public Service activities under Limited Clientele National Objective

Activity Details:

- Public Service Type
  - Youth
  - Medical/Nutritional
  - Homeless/Domestic Violence
- Activity Description

# Direct Benefit

Two categories of LMI Direct Benefit projects

- Housing

- Household Connections for Water/Sewer Facility
- Home Repair

- Job Creation/Retention

- No longer eligible under Community Development Program

# OCEAN: Direct Benefit

Project Details: Select LMH National Objective

- Number of Beneficiaries
- Defaults to 100 percent LMI

# Slum & Blight

Activities must eliminate signs of slum/blight in a defined area (Area) or limit specific instances of blight outside a defined area (Spot)

# Area Slum & Blight

Activities designed to address dilapidated physical environment in an entire area

- Not based on income of residents
- Selected activities focus on conditions contributing to deterioration of the area;

Activities include:

- code enforcement
- commercial rehabilitation
- historic preservation
- infrastructure

# Area Slum & Blight

Only infrastructure in a defined Central Business District target area can qualify under the slum/blight national objective

Cannot define “area” for non-Central Business District infrastructure

# Spot Slum & Blight

Activities address specific conditions of blight, physical decay or environmental contamination not in a slum & blight area (single building or individual site)

Activities limited to:

- Clearance
- Historic Preservation
- Environmental Remediation
- Building Rehabilitation
- Acquisition/Relocation

# Spot Slum & Blight

- Infrastructure cannot be qualified on the spot slum/blight basis
- Activities located in Central Business District must be funded under either spot or area slum and blight national objective; area is not primarily residential

# OCEAN STRUCTURE

- Public Facilities
- Public Services
- Housing
- Planning, Administration, and Fair Housing

# Allocation Program Structure

## Multiple Projects (# set by Allocation Amount)

- Administration
- Street Improvements
- Public Service

## Multiple Activities

- Administration
  - Planning
  - Administration
  - Fair Housing
- Street Improvements
  - Street Improvements
  - Sidewalk Improvements
- Public Service

# OCEAN: Allocation Program

Community and Program Information

Program Description

Community Development Details

Financing Data

Project Details

Service Area

Activity Information

Activity Compliance Details

Activity Outcomes and Leveraging

Upload Attachments

# OCEAN Changes

## Program Description:

- Narrative box is locked for OCD to create Attachment A Scope of Work Narrative
- Applicants will attach a Program Description for OCD to use during review

## Project Service Area:

- Reviewed during National Objective presentation

# OCEAN: Allocation Program

## Community and Program Information

Community

Administrative Contact

## Program Description

Selection of Program

Program Name

Narrative (OCD use only)

## Community Development Details

ED RLF Balance 4/30/2015

Public Hearing Notification and Meeting Dates

# OCEAN: Allocation Program

## Financing Data

### Leverage for Entire Program

\*Must include non-Community Development Program funds as leverage

\*Be specific with labels (e.g. Village of Dunkirk vs. Village)

## Project Details (may include multiple activities)

### Designate Project Name – Very Important!

**Must be Location-Based (e.g. Village of Dunkirk or Elm Street)**

Project Numbers will be Created with Grant Agreement

Enter Allocation Project Budget

# OCEAN: Allocation Program

Activity Information (projects may include multiple activities)

Drop Down Menu with Project Name & Allocation \$ Amount

Add Activities

Example: Project 1 – Street Improvements

\$50,000 CDBG Allocation Budget/\$5,000 Leverage

1,200 LF of Main Street

Example: Project 2 – Multiple

\$25,000 CDBG Allocation Budget/\$0 Leverage

Street Improvements - 1,200 LF of Elm Street

\$30,000 CDBG Allocation Budget/\$25,000 Leverage

Water Facilities – 1,600 LF of Elm Street

# OCEAN: Allocation Program

Activity Information (projects may include multiple activities)

Drop Down Menu with Project Name & Allocation \$ Amount

Add Activities

Activity Class: Public Facilities, Public Services, Admin, Fair Housing

Activity Type: Street Improvements, Water Facilities, Fair Housing

Activity Budget: Allocation Funds Committed to Activity

Short Activity Description Narrative

Existing Need Description Narrative

**\*CDBG will round to nearest \$100 at Activity Level**

# OCEAN: Allocation Program

Activity Information (projects may include multiple activities)

Public Service Activities also require:

Public Service Type (Medical & Nutrition, Elderly Services etc.)

Presumed Class (Elderly, Homeless, Migrant Workers)

Limited Clientele Activities also require:

Presumed Class (Elderly, Homeless, Migrant Workers)

Slum & Blight Activities also require:

Spot or Area Designation

# OCEAN: Allocation Program

Activity Compliance Details

Grid Including Each Activity (edit with pencil icon)

Environmental Review Determination Level

Estimated Project Start/Completion Dates

Uniform Relocation Act Compliance Required (Yes/No)

Uniform Relocation Act Compliance Narrative

# OCEAN: Allocation Program

## Activity Outcomes and Leveraging

Drop Down Menu with Project Name, Activity Name (Sidewalks) & Activity Allocation \$ Amount

Add Outcomes to Activity (1,200 LF of Sidewalks)

## Add Leverage to Activity

Select from Drop Down Menu

Leverage was Entered at Financing Data page

\*Be specific when entering leverage (e.g. Village of Dunkirk vs. Village)

\*Should be completed with budget print-out in hand

# Linking Allocation & CSA Projects

Projects must be created in Allocation application prior to linking with Competitive Set-Aside application

Project Details (Allocation):

Is Project linked to a Competitive Set-Aside application? Yes or No

If Yes, drop down box with programs (CI, NR, DT)

Project Details (Competitive Set-Aside):

Is Project linked to an Allocation application? Yes or No

If Yes, drop down box with projects (Project Name)

Save Save/Close Submit

+ Add Project Details

Project Type	Project Name	Project Budget	National Objective	Edit	Delete
Project Type	Project				
Project Name	Main Street Reconstruction				
Project Budget	\$150,000				
National Objective	Area Wide Benefit (LMA)				
Qualified with a Survey?	<input type="radio"/> Yes <input checked="" type="radio"/> No				
Date Survey Completed			<a href="#">Click calendar to select date</a>		

Is this Project Linked to a Competitive Application?  Yes  No

Linked Competitive Application Type

Downtown Revitalization

\* Data is not saved until Insert button is clicked

No Project Details to display.

\* Data is not saved until Insert button is clicked

No Project Details to display.

+ Add Project Details

Project Type	Project Name	Project Budget	National Objective	Edit	Delete
Project Type		Project			
Project Name	Main Street Streetscaping				
Project Budget	\$200,000				
National Objective	Slum & Blight (SBA)				
Slum and Blight Type	<input checked="" type="radio"/> Area <input type="radio"/> Spot				
Service Area County Wide?	<input type="radio"/> Yes <input checked="" type="radio"/> No				

Is this Project Linked to your CD Allocation Application?     Yes     No

Linked CD Allocation Project

Project - Main Street Reconstruction

Insert    Cancel

Linked CD Allocation Project    Project - Main Street Reconstruction    x

Insert    Cancel

\* Data is not saved until Insert button is clicked

No Project Details to display.

# Linking Allocation & CSA Projects

Do not enter Competitive Set-Aside funds as leverage for Allocation

Do not enter Allocation funds as leverage for Competitive Set-Aside(s)

Enter other OCD-Administered funds (e.g. Residential Public Infrastructure, Discretionary, Appalachian Regional Commission) as leverage for the Competitive Set-Aside application

# Grant Level Attachments

## Grant Request Documents:

- Add Document
- File Upload
- Attachment Type - Drop Down Menu
- Attachment Templates
  - Form
  - Instructions/Information (pdf)

# Attachment by Grant

OCEAN NEW UAT 2 - Matthew Lamantia (Belmont County Commissioners-1AG) - v2.7.2148/2.7.1912.2199 -- Webpage Dialog

https://oceanest.ohio.gov/Ocean/Common/Controls2/OcdResponseDocumentPopup.aspx?GrantTypeId=429365f4-c2c0-4d92-9e97-26693f35:

### Document Upload

File: C:\Users\mlamantia\Desktop\Income Survey Summary.pdf

Max file size: 30MB

Attachment Type: Ordinance to Apply ▼

Template: [link to attachment template](#)

Comment:

# Project Level Attachments

## Grant Request Documents:

- Add Document
- File Upload
- Attachment Type - Drop Down Menu
- Project Name – Drop Down Menu
- Attachment Templates
  - Form
  - Instructions/Information (pdf)

# Attachment by Project

OCEAN NEW UAT 2 - Matthew Lamantia (Belmont County Commissioners-1AG) - v2.7.2148/2.7.1912.2199 -- Webpage Dialog

https://oceantest.ohio.gov/Ocean/Common/Controls2/OcdResponseDocumentPopup.aspx?GrantTypeId=429365f4-c2c0-4d92-9e97-26693f35:

### Document Upload

File:

Max file size: 30MB

Attachment Type:

Project:

Template: [link to attachment template](#)

Comment:

# PY 2016 Community Development Program

Competitive Set-Aside Program  
OCEAN Structure



Development  
Services Agency

# Critical Infrastructure Structure

## Maximum of 2 Projects

- Administration (one project)
- LMI Area Benefit (one project)
  - May include multiple integrally related activities
    - Street Improvements
    - Flood and Drainage Facilities

# Neighborhood Revitalization Structure

## Maximum of 3 Projects

- Administration (one activity)
  - Administration
- LMI Area Benefit (multiple activities)
  - Street Improvements
  - Fire Protection Facilities and Equipment
  - Parks and Recreation
  - Water Facilities
- Slum and Blight (one activity)
  - Demolition/Clearance

# Downtown Revitalization Structure

## Maximum of 3 Projects

- Administration (one activity)
- Slum and Blight (multiple activities)
  - Economic Development
    - Private Rehabilitation
  - Public Facilities
    - Street Improvements
    - Sidewalk Improvements
    - Public Utilities