

- To assist in assessing program feasibility and local coordination efforts, the Ohio Development Services Agency reserves the right to discuss applications with the applicant and/or local officials/organizations.
- The Ohio Development Services Agency reserves the right to fund proposals for a lesser amount than requested.

Rating Summary

Proposals will be reviewed and evaluated based on the following criteria:

Need:

- degree to which they meet the unmet needs of the community to be served by the program;
- need of the area's population for HOPWA eligible programming and services as described in the PY 2016 Consolidated Plan; and
- extent to which the proposal is consistent with local needs and fits into a community-wide strategy addressing those needs.

Program Design: Projects will be evaluated based on the type and quality of proposed activities:

- emphasis on housing and housing-related activities, especially operating a community residence providing long-term housing;
- outreach and referral systems;
- criteria for selecting residents for housing and services;
- method for verifying client eligibility and ensuring that client needs cannot be met through other programs;
- case management plan and how that plan will help meet the client's needs;
- measures ensuring that clients receive the appropriate type, delivery and level of service; and
- rationale for discontinuing or limiting services.

Coordination:

- the degree to which they coordinate with other mainstream organizations in the community to meet the housing and service needs of persons with AIDS;
- extent of coordination with units of local governments, local health departments or other organizations serving persons with AIDS or related diseases;
- extent of coordination with local Ryan White Consortium and/or AIDS task force, support from the Ryan White HIV/AIDS Service Consortia and the HIV/AIDS Coordinator for the Area.

Financial Management:

- financial management practices;
- internal control procedures;
- reasonableness of proposed budget; and
- amount and diversity of other funds committed.

Administrative Capacity: Projects will be evaluated on the organization's capability to:

- implement the proposed project;
- organization's history, including its experience in implementing the proposed activities;
- key staff's relevant educational background, professional certifications, licenses and work experience; and
- performance on recent or current grant(s), if applicable.

Application Completion Procedures

Copies of the application and instructions will be available by September 30, 2016, and may be found at the [HOPWA web page](#) on OCD's Technical Assistance website. All applications must be submitted online through OCEAN, OCD's online grant management system. The application submission deadline is **November 2, 2016 by 11:59 p.m.**

Questions regarding the HOPWA program should be directed to Kimberly Alexander at (614) 466-0740 or Kimberly.Alexander@development.ohio.gov.

ML/SG/KDA/DG