

Instructions

***** This form is mandatory for all projects except for TBRA *****

It must be complete, including all signatures and dates, or OCD will reject it. Please type 'N/A' in the second Client and Client Signature spaces if there is only one client.

Grantees must keep a copy of the completed form in their CHIP grant files. Once functionality becomes available in OCEAN, grantees will upload the completed form in the system.

OFFICE OF COMMUNITY DEVELOPMENT
Certification of Final Inspection and Client Satisfaction Statement

Grantee Name

Address of Assisted Property

City, State, Zip Code

CERTIFICATION OF FINAL INSPECTION

A final inspection has been conducted on the aforementioned property assisted with Community Housing Impact and Preservation (CHIP) Program funds. The work has been satisfactorily completed in accordance with the contract, final specifications, and change orders. The measures performed conform to the requirements outlined in the State of Ohio's Residential Rehabilitation Standards (RRS) and local codes. The project is complete.

Name of Rehabilitation Specialist/Inspector (type or print)

Signature **Date**

CLIENT SATISFACTION STATEMENT

All work on our home has been completed and inspected in accordance with the contract(s), final specifications, and change orders. We are satisfied with the workmanship. We have received all applicable manufacturer's warranties and service agreements. The contractor(s) has provided a One-Year Warranty on all work performed. We understand the contractor(s)/subcontractor(s) are under no obligation to return to work on our home except for warranty claims that occur during the One-Year Warranty period, expiring one year from the date of the Certification of Final Inspection above.

Client's Name (type or print)

Signature **Date**

Client's Name (type or print)

Signature **Date**

Name of Person Submitting this form to OCD **Phone Number**

This form must be complete, including all signatures and dates, or it will be rejected by OCD. Please type N/A in the space provided for the second client's signature when appropriate.